



Adapt (North East)

Minutes of the 26th Annual General Meeting

Thursday 7th December 2017 at 11:00am at Adapt (NE) Burn Lane, Hexham

1. Welcome and Present:

Trustees:

Ms Pat Maginn (Chair)
Mrs Lorraine Hershon (Treasurer)
Mrs Annie Bishop
Mrs Margaret Makin
Mavis Ostler
Rosemary Theobalds

In attendance:

Staff

Mrs Liz Prudhoe (Director)
Mrs Hazel Rogerson
Mrs Jean Pearson
Mrs Diane Grieve
Mr Chris Barker
Miss Emma Aljoe
Mrs Emma Burns
Mrs Derry Nugent (Project Manager, Healthwatch Northumberland)
Mrs Lesley Tweddell

Gill Renwick, Sharon Spurling (Carers Northumberland), Wyn Varty, Trevor Cessford, David Thompson (Chair, Healthwatch Northumberland), Carole Pitkeathley (Vice Chair, Healthwatch Northumberland), Georgia Evans, Violet Dickinson, Alex Allen, Lynn Elliott, Linda Makepeace, Gale Evans, Joanne Billingham, Treena Hancill, Aissa Rie, Jane Mitchie, Drane Grieve, Bryan Whitehead, Kirstin Francis, Julian Phinston, Sandra Cain, Bob Potter, Yvonne Batey, Barbara Simmons, Clifford Pile, Anne Jackson, Eileen Vale, Michael Vale, Sheila Greenwood, Hayley Armstrong, Gary Finch, Michael Briggs, A F Davies, Frances Davies, Helen Milner, T Dean, Glenn Tiffin, Jenna Lee, Catherine Watson.

Agenda:

Liz Prudhoe (Director) opened the meeting; Pat Maginn (Chair) welcomed everyone. Pat asked everyone present to think about what they would like to see developed for the new Centre for

Independence & Café at the Adapt (NE) site, due to open early 2018. The centre will include Changing Places changing room facility and internet access.

2. Apologies:

Anita Stevenson (Trustee).

3. Approval of the minutes of the 25th AGM on 21st September 2016

The Chair asked for approval of the minutes of the 25th AGM held on the 21st September 2016 as a true and authentic record of the meeting. Annie Bishop and Margaret Makin agreed the minutes as a true record.

Matters Arising:

None.

4. Presentation of Accounts:

Lorraine Hershon (Treasurer) presented the annual accounts. Adapt (NE) have recorded total income of £968,011 and expenditure of £843,793 which returns a surplus of £124,218 for the year; however within this £91,642 is monies which are attributed to restricted funds and will be used up in the coming year. However this still leaves Adapt (NE) in a reasonably strong financial position. The Adapt (NE) board have worked hard to move Adapt (NE) from being totally reliant on grant funding to the delivery of services normally under contract. The added benefit Adapt (NE) will achieve in the coming years will be through the ownership of its site on Burn Lane and the additional income which can be achieved through the rental of the 9 units on the site. Lorraine invited people to take a copy of the full accounts to consider and invited any comments.

5. Appointment of Auditors:

It was agreed to appoint Ribchester's as auditors.

6. Nomination of Trustees:

Anita Stevenson agreed to stand again as Trustee.

7. Presentation of Annual Report 2016/2017:

Liz Prudhoe presented the annual report for April 2016 – March 2017 and invited people to take a copy to read through at their leisure. Liz explained Adapt (NE) delivers a range of services and has had another successful year, which is down to the commitment and hard work of both the board and staff teams at Adapt (NE). Particular highlights for the year have been the new Getabout Scheme and the continued success of both the Advocacy Service and Healthwatch Northumberland. One key area of delivery is the Transport Dial a Ride services which are valued by the people who use them. Following this successful year we look forward to new developments in 2018-2019 in particular the opening of our community café on our site on Burn

Lane. Adapt are investing in the development of the café and value the contribution and support of Northumberland County Council in the development of this venture.

8. Closing remarks:

Pat Maginn (Chair) thanked everyone for coming and extended an invitation to stay for lunch provided in the new café.

9. Viewing of new Independent Centre & Café:

A comprehensive number of suggestions were received on the day. All suggestions will be reviewed and considered going forward.

Meeting closed 12:30pm.

Signed as a true record:

Pat Maginn, Chair

Date: